



## 2024 EXHIBIT SPACE AGREEMENT

ALL FIELDS ARE NECESSARY

Oklahoma City, OK | Tues., March 19 - Thurs., March 21, 2024

Refer to page 2 for complete rules and regulations.

### Exhibitor Information (please type)

Company Name (as it should appear in ALL printed material)		
Mailing Address:	City	St/Province
Zip/Postal Code	Country (if USA, leave blank)	Business Phone
Fax Number	Company Email	Website
Main Contact		Email
Alternate Contact		Email
Billing Contact	Email	Phone

### Space Requirements and Rates: Enter booth size requested, and whether you will be displaying any type of motor vehicle: Truck/trailer, motorcycle, car, excavator, etc. and up to five booth numbers. Space is assigned on a first received basis. Booths require a 50% deposit.

Type of vehicle to be displayed in your booth (if applicable):	Booth Size Requested:	Enter up to four booths	1st	2nd	3rd	4th
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In-line booths	RATE
10' x 10' <input type="checkbox"/>	\$2,975
10' x 20' <input type="checkbox"/>	\$5,525
10' x 30' <input type="checkbox"/>	\$8,000
Island Booths (aisle on all sides; back walls not allowed)	
10' x 20' <input type="checkbox"/>	\$6,300
10' x 30' <input type="checkbox"/>	\$8,900
20' x 20' <input type="checkbox"/>	\$11,900
20' x 30' <input type="checkbox"/>	\$17,290
20' x 40' <input type="checkbox"/>	\$22,700
30' x 30' <input type="checkbox"/>	\$25,425
20' x 50' <input type="checkbox"/>	\$28,000
40' x 40' <input type="checkbox"/>	\$44,200

### Payment Information

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>50% non-refundable deposit due on contracts received by Aug. 1, 2023</li> <li>Full payment due on contracts received after Aug. 1, 2023</li> <li>Cancellations: Deposits are non-refundable.</li> <li>If space is paid in full, 50% refund applies prior to Oct. 1, 2023.</li> <li>No refunds on cancellations after Oct 1, 2023. Submit completed agreement, cancellation requests or questions to: <i>Karen@UndergroundInfrastructure.com</i></li> <li>Space will not be held without payment.</li> <li>Payment is due on receipt of the invoice, via ACH or Credit Card, checks are accepted.</li> <li>Invoices will be sent to the billing contact listed above.</li> </ul> | <ul style="list-style-type: none"> <li>Payment methods are listed on the invoice. Please note, Gulf Energy Information reserves the right to charge bank processing fees and payment fees associated with credit card transactions.</li> <li>To pay by check ahead of the invoice, make payable and mail along with this contract to:<br/> <b>Gulf Publishing Co</b><br/>           PO Box 2608, Houston, TX 77252-2608<br/> <b>Overnight mail:</b><br/>           Gulf Publishing Co<br/>           2 Greenway Plaza, Ste. 1020<br/>           Houston, TX 77046</li> </ul> <p>Organizer reserves the right to cease promoting exhibitor if any portion of the payment is outstanding.</p> |
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### List names of companies you do not wish to be near (please understand we do not know your competitors, list name, NOT industry).

We will make every effort to accommodate your request. Exhibitor understands and accepts that the final booth assignment will be made solely at UIC's discretion.

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Questions/return agreement to:  
 karen@undergroundinfrastructure.com  
 Tel: 713-520-4450

<b>UIC USE ONLY</b>
BOOTH NO: _____ SIZE _____ DATE: _____
Notes: _____
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# General Information, Rules & Regulations

Underground Infrastructure Concurrence (UIC), Tuesday, March 19-Thursday, March 21 2024

## 1. GENERAL

UIC is owned and produced by Gulf Publishing Company LLC. The words "Show Management" used herein shall mean the owner/producer acting through their officers, the Conference Director, or Conference and Exhibition Managers. All matters and questions not covered by the following rules and regulations or the Exhibitor Service Manual are subject to the decision of Show Management. The General Information, Rules and Regulations may be amended or supplemented at any time by Show Management, and all such amendments or additions shall, upon reasonable notice, be as equally binding on all parties affected as the original General Information, Rules and Regulations. Show Management reserves the right to publish official show photography for the purpose of promoting the show.

## 2. USE OF SPACE

The space contracted for is to be used solely for the Exhibitor whose name appears on the contract. The Exhibitor will not sublet nor assign any portion of same without the prior written consent of UIC or Gulf Publishing Company.

## 3. HOLD HARMLESS AND INSURANCE

Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of personal injury or damage to Exhibitor's displays, equipment and other property brought upon the premises of the exhibit hall. Exhibitors shall indemnify and hold harmless the convention facility and Show Management, their agents and employees from losses, damages and claims inside or outside the exhibit hall that may arise as a result of actions of the Exhibitor, its employees or agents. Show Management will not be liable to the Exhibitor, its employees, agents or guests for any damages, loss or injury from fire, electricity, water, storm, riot, smoke, theft, accident or any other cause.

The Exhibitor agrees to provide insurance coverage for PI/PD covering the Exhibitor and his property of at least \$1 million. Insurance protection against fire, theft or damage to the Exhibitor's materials must be carried at the Exhibitor's expense. Certificate effective dates are to cover exhibitor move-in through and including exhibitor move-out.

**Certificate holder:** Gulf Publishing Co/UIC, 2 Greenway Plaza, Ste 1020, Houston, TX 77046.

### **Description of operation/additional insured:**

Convention Center Details to come

## 4. TAXES AND FEES

Exhibitor assumes responsibility for all state, federal and local taxes associated with sales activities. Exhibitor assumes responsibility for all licensing in association with any use of copyrighted material.

## 5. ADA COMPLIANCE

The Exhibitor understands that the Americans with Disabilities Act (ADA) requires that its display must be accessible to persons with disabilities, and the Exhibitor agrees that it is solely responsible for assuring that its display complies with the ADA.

The Exhibitor hereby warrants that it will provide auxiliary aids and services to individuals with disabilities suitable for effective communication between all parties in accordance with the requirements of the ADA, so that the Exhibitor's display will be accessible, as defined in the ADA, to persons with disabilities. The Exhibitor further warrants that where the provision of such auxiliary aids would fundamentally alter the nature of the goods and/or services provided by the Exhibitor, or would result in an undue burden to the Exhibitor, the Exhibitor will notify Show Management of that fact at least two weeks in advance of the exhibition and of the alternative measures it intends to take to assure compliance with the ADA during the period of the exhibition.

The Exhibitor agrees to indemnify and hold Show Management harmless for any claims arising out of or in connection with the Exhibitor's display's failure to comply with the ADA.

## 6. INSTALLATION AND DISMANTLING

Exhibitors have move-in and move-out times as indicated in the Exhibitor Service Manual. Failure to remove an exhibit in the allowed time will afford Show Management the right to remove and place same in a warehouse, subject to the Exhibitor's disposition, with all charges to follow at no liability to Show Management. All exhibits must remain intact until the event is officially closed.

## 7. REFRESHMENTS, GIFTS AND CONTESTS, ETC.

Show Management reserves the right to prohibit, limit or discontinue the

distribution of gifts, give-aways or similar promotions. Contests, raffles and drawings, if permitted under state or local laws, will be subject to the written approval of Show Management. With advance notice, we may announce Exhibitor's contests, drawings or raffle winners in the hall.

## 8. EXHIBIT DESIGN AND AISLES

All exhibits must conform to the size of the booth and must not be of such a nature as to obstruct the view of or interfere with exhibits of others. The aisles, passageways and overhead spaces remain strictly under control of Show Management and no signs, decorations, banners, advertising matter or special exhibits will be permitted in them except by written permission of Show Management. Uniformed attendants, models and other employees must remain within the booths occupied by the exhibitor. Any and all advertising distribution must be made from the booth space. The Exhibitor will be responsible to abide by all city fire and safety codes which may be in effect.

## 9. RESTRICTIONS

Show Management reserves the right to restrict exhibits that may have been falsely entered, or may be deemed unsuitable or objectionable. This reservation applies to noise, persons, apparel, conduct, things, printed matter or anything of a character that might be objectionable to the Exhibition as a whole. Public address systems are specifically prohibited. Electric or electronic amplification or musical instruments are specifically prohibited. Camera use in the exhibit hall will not be permitted either before or after exhibit hours. Children under the age of 18 are prohibited from being on the exhibit floor during move-in and move-out hours. Children under the age of 16 are specifically prohibited from being on the exhibit floor at any time.

## 10. SERVICE ORGANIZATIONS

In the interest of making available the best qualified craftsmen in numbers sufficient to handle the services necessary for the operation of the Exhibition, Show Management has contracted, on an exclusive basis, official contractors to provide such services. Service companies other than the designated contractors will not be allowed to work on the exhibit areas unless specifically authorized by Show Management. Exhibitor-appointed contractors are allowed and must be fully insured. Refer to item 3 for limits.

## 11. FORCE MAJEURE

No damages shall be due for a failure of performance due to Acts of God, declared war in the United States, terrorist act in the city where UIC is being held, government regulation, riots, disaster, Centers for Disease Control Level 3 Travel Advisory regarding the city in which UIC is being held, government imposed prohibitions on gatherings where UIC is being held, declaration of a pandemic by the World Health Organization, or any other circumstance beyond the Parties' reasonable control, which in the case of each of the foregoing makes it illegal or impossible to hold UIC. If UIC is cancelled due to a cause that the parties mutually agree is a Force Majeure, 100% of all deposits paid by Exhibitor will be refunded, less a pro rata share of costs and expenses incurred.

## 12. CHANGES IN FLOOR PLAN

Show Management reserves the right to make appropriate changes in the floor plan and booth locations as it deems necessary for the overall success of the event. Exhibitors will be timely notified of any changes.

## 13. OUTSIDE EXHIBITS/HOSPITALITY SUITES

By executing this contract, Exhibitors agree that their entire exhibit and display will be confined to the exhibit space assigned. This prohibits Exhibitors from displaying products/services and/or other advertising materials in areas outside their booth space such as, but not limited to, parking lots and hotel lobbies. Exhibitors, by executing this contract, also expressly agree not to operate hospitality suites, conduct meetings or demonstrations during hours in which UIC is open or when any official sponsored events are in progress.

## 14. VIOLATIONS OF RULES AND REGULATIONS

Violations of these rules and regulations as well as those published in the Exhibitor Service Manual will afford Show Management the right to prohibit the Exhibitor from exhibiting at the current year's exhibition and will forfeit all booth payments.

## 15. ACKNOWLEDGEMENT

Exhibitor acknowledges that the Rules & Regulations have been read and are in agreement with said rules & regulations.

Today's Date

Signature