



Underground Construction Technology International Conference & Exhibition
Morial Convention Center, New Orleans, LA
Exhibits: Tuesday, Jan. 30 – Thursday, Feb. 1, 2018

This is an application for exhibit space at the Underground Construction Technology International Conference & Exhibition (UCT). This agreement will become binding upon acceptance of this agreement by UCT. The undersigned exhibitor shall not assign any rights or sublet exhibit space to any company or entity without the prior written permission of UCT or its parent company, Oildom Publishing Company of Texas Inc. The undersigned acknowledges that exhibit space is assigned on a first come, first served basis. Refer to page 2 for complete rules and regulations.

2018 Exhibit Space Agreement		New Exhibitor? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Company Name (as it should appear in ALL printed material)			
Mailing Address:		City, State/Province, Zip (postal code)	
		Country (If USA leave blank)	
Business Phone Number		Fax Number	
Company E-mail (this will appear in the show program)		Website (this will appear in the show program)	
Main Show Contact Name (this will not appear in the show program)		Email (for correspondence only, it will not appear in the show program)	
Alternate Contact Person (this will not appear in the show program)		Alternate Contact's Email (for copy of show correspondence only)	

Space Requirements *Please view the floor plan at uctonline.com prior to submitting the contract. Space is assigned on a first received basis.*

Size of Space Requested:	Space Choices:	1st	2nd	3rd	4th	5th
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Rates:

In-line Booths: 10'x10': \$2,200 10'x20': \$4,400 10'x30': \$6,600

Island Booths (aisles on all sides, no back drape provided): 10'x20': \$4,840 10'x30': \$6,930 20'x20': \$9,240
 20'x30': \$13,860 20'x40': \$18,480 30'x30': \$20,790 20'x50': \$23,100 40'x40' - \$36,970

List names of companies you do not wish to be near (list name, NOT product/industry).

UCT will make every effort to accommodate your request. Exhibitor understands and accepts that the final booth assignment will be made solely at UCT's discretion.

Payment Information		25% deposit due with contracts submitted before Sept. 1, 2017. Full payment is due for all contracts submitted after Sept. 1, 2017.	
<input type="checkbox"/> Check Check Number:		100% refund on cancellations prior to Sept. 1, 2017. 50% refund on cancellations between Sept. 2 - Nov. 1, 2017. No refunds on cancellations after Nov. 1, 2017.	
Checks are payable to UCT, or Underground Construction Technology. Mail to address below.		Space will not be held without payment.	
<input type="checkbox"/> Credit Card	Provide full billing address if it differs from address above:	Amount to Charge Or Amount Enclosed:	\$
<input type="checkbox"/> VISA	Card Number	Exp Date	CV Code:
<input type="checkbox"/> MasterCard			Today's Date:
<input type="checkbox"/> Discover	Name as it appears on card (please print)	Card Holder Signature	
<input type="checkbox"/> Amex			

Mail: UCT – Gulf Publishing Company LLC
 PO Box 2608 Houston, TX 77252-2608
 Overnight mail: UCT/Gulf Publishing Company LLC
 2 Greenway Plaza, Ste. 1020 Houston, TX 77046
Fax Credit Card Payments: 713-520-4450 (phone/fax)
Email Credit Card Payments: kfrancis@uctonline.com
Questions: kfrancis@uctonline.com
 Receipts/space confirmations are sent within 48 business hours from receipt of this agreement. If you have not heard from us please phone Karen at 713-520-4450.

UCT USE ONLY			
BOOTH NO:	SIZE	REC'D	
FP ____	QB ____	DB ____	FC: ____ EHO: ____ FREEMAN ____
NOTES: _____			

General Information, Rules & Regulations

Underground Construction Technology International Conference & Exhibition (UCT)
January 30 - February 1, 2018. Ernest N. Morial Convention Center, New Orleans, LA

I. GENERAL

UCT is owned and produced by Gulf Publishing Company LLC. The words "Show Management" used herein shall mean the owner/producer acting through their officers, the Conference Chairman, or Conference and Exposition Managers. All matters and questions not covered by the following rules and regulations or the Exhibitor Service Manual are subject to the decision of Show Management. The General Information, Rules and Regulations may be amended or supplemented at any time by Show Management, and all such amendments or additions shall, upon reasonable notice, be as equally binding on all parties affected as the original General Information, Rules and Regulations. Show Management reserves the right to publish official show photography for the purpose of promoting the show.

2. USE OF SPACE

The space contracted for is to be used solely for the Exhibitor whose name appears on the contract. The Exhibitor will not sublet nor assign any portion of same without the prior written consent of UCT or Gulf Publishing Company LLC.

3. HOLD HARMLESS AND INSURANCE

Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of personal injury or damage to Exhibitor's displays, equipment and other property brought upon the premises of the exhibit hall. Exhibitors shall indemnify and hold harmless the convention facility, Show Management, (Gulf Publishing/UCT, POB 2608, Houston, TX77252) their agents and employees from losses, damages and claims inside or outside the exhibit hall that may arise as a result of actions of the Exhibitor, its employees or agents. Show Management will not be liable to the Exhibitor, its employees, agents or guests for any damages, loss or injury from fire, electricity, water, storm, riot, smoke, theft, accident or any other cause. The Exhibitor agrees to provide insurance coverage for PI/PD covering the Exhibitor and his property of at least \$1 million. Insurance protection against fire, theft or damage to the Exhibitor's materials must be carried at the Exhibitor's expense. Certificate effective dates are to cover exhibitor move-in through and including exhibitor move-out.

4. TAXES AND FEES

Exhibitor assumes responsibility for all state, federal and local taxes associated with sales activities. Exhibitor assumes responsibility for all licensing in association with any use of copyrighted material.

5. ADA COMPLIANCE

The Exhibitor understands that the Americans with Disabilities Act (ADA) requires that its display must be accessible to persons with disabilities, and the Exhibitor agrees that it is solely responsible for assuring that its display complies with the ADA.

The Exhibitor hereby warrants that it will provide auxiliary aids and services to individuals with disabilities suitable for effective communication between all parties in accordance with the requirements of the ADA, so that the Exhibitor's display will be accessible, as defined in the ADA, to persons with disabilities. The Exhibitor further warrants that where the provision of such auxiliary aids would fundamentally alter the nature of the goods and/or services provided by the Exhibitor, or would result in an undue burden to the Exhibitor, the Exhibitor will notify Show Management of that fact at least two weeks in advance of the exhibition and of the alternative measures it intends to take to assure compliance with the ADA during the period of the exhibition.

The Exhibitor agrees to indemnify and hold Show Management harmless for any claims arising out of or in connection with the Exhibitor's display's failure to comply with the ADA.

6. INSTALLATION AND DISMANTLING

Exhibitors have move-in and move-out times as indicated in the Exhibitor Service Manual. Failure to remove an exhibit in the allowed time will afford Show Management the right to remove and place same in a warehouse, subject to the Exhibitor's disposition, with all charges to follow at no liability to Show Management. All exhibits must remain intact until the exposition is officially closed.

7. REFRESHMENTS, GIFTS AND CONTESTS, ETC.

Show Management reserves the right to prohibit, limit or discontinue the distribution of gifts, give-aways or similar promotions. Contests, raffles and drawings, if permitted under state or local laws, will be subject to the written approval of Show Management. There will be no announcement

of Exhibitor's contests, drawings or raffle winners during the exposition.

8. EXHIBIT DESIGN AND INCLUSIONS

All exhibits must conform to the size of the booth and must not be of such a nature as to obstruct the view of or interfere with exhibits of others.

9. USE OF AISLES AND COMMON AREAS

The aisles, passageways and overhead spaces remain strictly under control of Show Management and no signs, decorations, banners, advertising matter or special exhibits will be permitted in them except by special written permission of Show Management. Uniformed attendants, models and other employees must remain within the booths occupied by their employers. Any and all advertising distribution must be made from the Exhibitor's booth space. The Exhibitor will be responsible to abide by all city fire and safety codes which may be in effect.

10. RESTRICTIONS

Show Management reserves the right to restrict exhibits that may have been falsely entered, or may be deemed unsuitable or objectionable. This reservation applies to noise, persons, apparel, conduct, things, printed matter or anything of a character that might be objectionable to the Exposition as a whole. Public address systems are specifically prohibited. Electric or electronic amplification or musical instruments is specifically prohibited. Camera use in the exhibit hall will not be permitted either before or after exhibit hours. Children under the age of 18 are specifically prohibited from being on the trade show floor during move-in and move-out hours. Children under the age of 16 are specifically prohibited from being on the Exposition floor at any time.

11. SERVICE ORGANIZATIONS

In the interest of making available the best qualified craftsmen in numbers sufficient to handle all of the services necessary for the operation of the Exposition, Show Management has contracted, on an exclusive basis, official contractors to provide such services. Service companies other than the designated contractors will not be allowed to work on the exhibit areas unless specifically authorized by Show Management. Exhibitor-appointed contractors are allowed and must be fully insured. Refer to item 3 for limits.

12. RIGHTS IN THE EVENT EXPOSITION IS NOT HELD

Should Show Management elect to cancel the Exposition, Show Management's liability to the Exhibitor shall be the refund of any payments for booth space received. Show Management shall not be liable for any consequential damages which may arise from such cancellation. Should the Exposition be canceled due to circumstances beyond the control of Show Management including, but not limited to, acts of God, acts of war, governmental emergency, labor strike or destruction of exhibit facility, Show Management shall return each Exhibitor's space payment less a pro rata share of costs and expenses incurred.

13. CHANGES IN FLOOR PLAN

Show Management reserves the right to make appropriate changes in the floor plan and booth locations as it deems necessary for the overall success of the event. Exhibitors will be timely notified of any changes.

14. OUTSIDE EXHIBITS/HOSPITALITY SUITES

By executing this contract, Exhibitors agree that their entire exhibit and display will be confined to the exhibit space assigned.

This prohibits Exhibitors from displaying products/services and/or other advertising materials in areas outside their booth space such as, but not limited to, parking lots and hotel lobbies.

Exhibitors, by executing this contract, also expressly agree not to operate hospitality suites, conduct meetings or demonstrations during hours in which the Exposition is open or when any official sponsored events are in progress.

15. VIOLATIONS OF RULES AND REGULATIONS

Violations of these rules and regulations as well as those published in the Exhibitor Service Manual will afford Show Management the right to prohibit the Exhibitor from exhibiting at the current year's exhibition and will forfeit all booth payments.

16. ACKNOWLEDGEMENT

Exhibitor acknowledges that the Rules & Regulations have been read and are in agreement with said rules & regulations.

Exhibitor Acknowledgement/Signature